



2024 AFTER-HOURS TEEN HALLOWEEN PARTY

EAST BANK REGIONAL LIBRARY

SATURDAY, OCTOBER 26, 2024, 6:30 PM - 11:30 PM

OPEN TO TEENS AGES 13-17 IN GRADES 7TH-12TH

TEEN INFO:

Welcome to our first After Hours Teen Halloween Party! Your parent/guardian must submit a registration form to save you a spot.

Sign-in will be between 6:00 and 6:30 PM on Saturday, October 26. At 6:30 PM the library's doors will be locked for the evening. Once admitted, you will not be allowed to leave until pick-up at 11:30 PM on Saturday, October 26, unless your parent/guardian makes prior arrangements.

What to bring:

Any medicine that you need to take in the evening (library staff can hold on to this for you).
Your best behavior.

What to wear:

Costumes! It's a Halloween Party and there will be a costume contest. Please nothing offensive or inappropriate slogans. Full face costume masks are only allowed for photo ops and are not allowed to worn in the library.

Props:

Foam or plush props only. For any questions regarding costume props please contact the teen center.

You are welcome to bring electronics devices, but you will need to be responsible for them! The library staff will not be responsible for lost devices. If you want us to hold on to them when you get here, we can do this. Just let us know.

If you break any library rules or do not abide by staff instructions, you will be given a warning. If a second offense is committed your parent/guardian will be contacted and asked to pick you up. This will be strictly enforced.

PARENT INFO:

A parent or legal guardian must complete a registration form to reserve a spot AND sign a permission slip by the day of the Halloween Party. This must be done for each teen wishing to attend.

If your child is driving themselves, permission slips must be signed and submitted to any library by Wednesday, October 23rd.

For the purpose of this event, "teen" is defined as being in grades 7th -12th or ages 13-17 (at the time of the party).

Location: Jefferson Parish East Bank Regional Library - 4747 W. Napoleon Ave., Metairie.

Phone Number: 504-849-8833

Sign In: Saturday, October 26 between 6:00 and 6:30 PM

Sign Out: Saturday, October 26, 11:30 PM and 12:00 AM. Please be on time.

Parents/guardians or another designated adult must show a photo I.D. to pick up their teen(s).



2024 TEEN HALLOWEEN PARTY PERMISSION SLIP

EAST BANK REGIONAL LIBRARY ~ 4747 W. NAPOLEON AVE., METAIRIE 70001 ~ 504-849-8833

My teen has the following allergies/health conditions and/or is on the following medications:

Food: finger sandwiches, fruit, veggies, and Halloween candy will be served at the event. Along with bottled water and soda. If your teen has food allergies or dietary needs they are welcome to bring appropriate food and snacks.

TO BE FILLED IN BY THE PARENT/GUARDIAN

I, _____, and my child, _____,
parent's name teen's name
have reviewed and understand the previous information sheet along with this permission slip.

I understand that registration reserves the teen's place at the Teen Halloween, but they may not participate without a signed permission slip.

I understand that I, or an appointed adult, must Sign In and Sign Out the teen from the lock-in. If the teen is driving themselves or riding with a friend/or other designated person, a signed permission slip must be submitted to the East Bank Regional Library Teen Center by Wednesday, October 18.

I understand that I, or an appointed adult must pick up the teen no later than the specified pick up times or other measures per library policy will need to be implemented.

I give permission for my teen to attend the Jefferson Parish Library's After Hours Teen Halloween Party on October 26, 2024. I understand that it is for **teens ages 13-17 in grades 7th-12th**, and I attest that my teen is in that age range. I understand that this event is supervised by Jefferson Parish Library staff and that all rules that apply for the Jefferson Parish Library apply during the Halloween Party.

I hereby relieve Jefferson Parish and the Jefferson Parish Library, the leadership thereof, and the persons conducting this activity from any liability in connection with my child's participation in this activity.

In the event of a medical or behavioral emergency, I understand that attempts will be made to contact me at the phone number provided on the online registration form. If I cannot be reached, attempts will be made to contact the secondary emergency contact listed on the registration form.

YES NO My teen, _____, has my permission **to drive themselves to and/or from** the the lock-in without a parent present.

YES NO My teen, _____, has my permission **to ride with the following older sibling/friend or designated person** _____ who will be driving themselves to and/or from the the lock-in without a parent present.

Please read and initial beside each statement:

____ I understand that a Parent/Guardian must complete a registration form and sign a copy of the permission slip by the night of the Halloween Party.

____ I understand that a Parent/Guardian or designated adult must SIGN IN and SIGN OUT their teen from the party unless the teen is driving themselves.

Signature of Parent/Guardian: _____ **Date:** _____



PHOTO RELEASE FORM

I, _____, the parent or legal guardian of
PARENT/GUARDIAN'S NAME

_____, grant permission to the Jefferson Parish
TEEN'S NAME

Library to use photographs and/or video of my child taken on October 26, 2024, at the East Bank Regional Library in publications, news releases, online, and in other communications related to the mission of the Jefferson Parish Library.

(Signature of Adult, or Guardian of Children under age 18)