



2025 TEEN OVERNIGHT LOCK-IN

REGISTRATION STARTS JULY 12 @ 9:00AM

EAST BANK REGIONAL LIBRARY

SATURDAY, JULY 26, 2025 - SUNDAY, JULY 27, 2025

7:00 PM - 7:00 AM

FOR AGES 13-18

TEEN INFO:

Welcome to our Overnight Teen Lock-In! Your parent/guardian must register online to save your spot.

Your parent/guardian will be contacted prior to the lock-in in order to make sure the information is valid.

Sign in will be between 6:30 PM and 7:00 PM on Saturday, July 26. At 7:00 PM the library's doors will be locked for the evening. Once admitted, you will not be allowed to leave until pick-up at 7:00 AM on Sunday, July 27, unless your parent/guardian makes prior arrangements.

What to bring:

Pillow, sleeping bag or blanket, comfortable clothes to change into, personal hygiene items, and any medicine that you need to take (library staff can hold on to this for you).

What to wear:

Costumes encouraged for D&D theme, but not required. No real or pretend weapons, No vapes. Comfortable clothes. Pajamas are fine, but everything must be appropriately covered. Please, no offensive or inappropriate slogans. No costume masks.

What not to bring:

You are welcome to bring electronic devices, but you will need to be responsible for them! The library staff will not be responsible for lost devices. If you want us to hold on to them when you get here, we can do this. Just let us know.

If you break any library rules or do not abide by staff instructions, you will be given a warning. If a second offense is committed your parent/guardian will be contacted and asked to pick you up. This will be strictly enforced.

PARENT INFO:

A parent or legal guardian must register online (see QR code below) to reserve a spot AND sign a permission slip by the night of the lock-in. This must be done for each child wishing to attend. You may download the permission slip from the registration page on our web calendar. Please see the QR code below.

Permission slips will be available to sign at the lock-in when you sign in your teen.

Participating teens must register online to save a spot no later than Friday, July 25th by 11:59 PM and permission slips must be turned in by the night of the lock-in. If teen is riding with a friend permissions slips must be turned in to the teen center before close on Thursday, July 24th.

For the purpose of this event, "teen" is defined as being between 13 and 18 (at the time of the lock-in), **without exceptions.**

Location: Jefferson Parish East Bank Regional Library - 4747 W. Napoleon Ave., Metairie.

Phone Number: 504-838-1190 (call anytime during the lock-in!)

Sign In: Saturday, July 26 between 6:30 PM and 7:00 PM

Sign Out: Sunday, July 27, 7:00 AM-7:30 AM. Please be on time.

REGISTER HERE



Parents/guardians or another designated adult must show a photo ID to pick up their teen(s).



2025 OVERNIGHT TEEN LOCK-IN PERMISSION SLIP

TEEN GOOD BEHAVIOR CONTRACT

Participant's Name: _____

By signing below, I agree to abide by all the rules of the library and to abide by staff instructions. I understand that if I do not, my parents will be called and will be required to come pick me up, regardless of time.

Signature of Participant: _____ Date: _____

TO BE FILLED IN BY THE PARENT/GUARDIAN

I, _____, and my child, _____, have
parent's name teen's name
reviewed and understand the previous information sheet along with this permission slip.

I understand that registration reserves the teen's place at the lock-in, but they may not participate without a signed permission slip.

I understand that I, or an appointed adult, must Sign In and Sign Out the teen from the lock-in. An online registration form and a signed permission slip must be submitted to the teen center no later than Thursday, July 24.

I understand that I, or an appointed adult must pick up the teen no later than the specified pick up times or other measures per library policy will need to be implemented.

I give permission for my teen to attend the Jefferson Parish Library Teen Lock-In on July 26-27, 2025. I understand that it is for teens ages 13-18, and I attest that my teen is in that age range. I understand that this event is supervised by Jefferson Parish Library staff and that all rules that apply to the Jefferson Parish Library apply during the lock-in.

I hereby relieve Jefferson Parish and the Jefferson Parish Library, the leadership thereof and the persons conducting this activity from any liability in connection with my child's participation in this activity.

In the event of a medical or behavioral emergency, I understand that attempts will be made to contact me at the phone number provided on the online registration form. If I cannot be reached, attempts will be made to contact the secondary emergency contact listed on the online registration form.

☐ YES ☐ NO

My teen, _____, has my permission
teen's name
to drive themselves to and/or from the the lock-in without a parent present.

☐ YES ☐ NO

My teen, _____, has my permission
teens name
to ride with the following older sibling/friend or designated person
_____ who will be driving themselves to and/or from the
friend/sibling name
the lock-in without a parent present.

Signature of Parent/Guardian: _____ Date: _____



PHOTO RELEASE FORM

I, _____, the parent or legal guardian of
PARENT/GUARDIAN'S NAME

_____, grant permission to the Jefferson Parish
TEEN'S NAME

Library to use photographs and/or video of my child taken on July 26-27, 2025 at
the East Bank Regional Library in publications, news releases, online, and in other
communications related to the mission of the Jefferson Parish Library.

(Signature of Adult, or Guardian of Children under age 18)